

Πληροφορίες για διαδικασία αίτησης (2016-2017) στα προγράμματα του Πανεπιστημίου UACEG (Παν/μιο Αρχιτεκτονικής, Πολιτικών Μηχανικών και Γεωδαισίας) στη Σόφια

Admission of requirements:

To be admitted as students applicants must meet the following requirements – the application of foreign citizens from non EU members and EEA countries for Bachelor and Master’s degree programmes – under Art. 95, Para 8 of Higher Education Act – for studying at the preparatory course is done on the basis of the average grade of the secondary education but could not be less than 62% of the maximum grade in accordance to the grading system in the country.

Admission of documents:

The required documents for the Academic 2016/2017 year are submitted at the Department for Academic Affairs office, Inspector of International Students, UACEG, room R-223, in the period from **May 26 to September 30, 2016** (from Monday to Friday).

Documents required:

1. Application form with a brief CV stating the desired specialty to be pursued
2. Diploma photocopy for completed secondary education – for applicants who want to pursue a full course of studies
3. Document issued by a competent authority attesting to the applicants’ right to study at universities in the country in which secondary education is acquired
4. Transcript of Records – for applicants who want to pursue part of the course of studies
5. Medical certificate issued within 1 month before the date of application by the respective authorities in the country of origin
6. Copies of both documents of identity – for applicants with dual citizenship, one of which is Bulgarian. In case of difference in the names at the documents, the candidate and an authorized representative notarize the statements of identity of names and certify it by a local government.
7. Two recent photographs of the applicant (4/6 cm)

Documents No 2, 3 and 4 must be translated to Bulgarian and must bear a legalization by the Bulgarian Embassy Consular Office in the country where they had been issued. If there is no Bulgarian Embassy in the country, the documents should be legalized under the general terms and conditions for legalization and translation of documents.

Application documents are submitted in one of the following ways:

- Personally, at the Department for Academic Affairs Office, Inspector of International Students, UACEG, room R-223
- By registered letter to the following address: UACEG, Department for Academic Affairs, Inspector of International Students, “Hristo Smirnenski” Blvd, 1046, Sofia, Bulgaria.

Within a month the Inspector prepares and sends them to the Ministry of Education and Science to accomplish the procedure for issuing a Certificate of acceptance. After receiving the Certificate from the Ministry of Education the Inspector notifies the applicants that they can get the certificate in person or by an authorized representative and they can submit their documents for obtaining a visa type D.

Record and education of admitted students:

- Acceptance through the Preparatory year – for candidates, who do not speak English language. Before starting their specialized training the newly enrolled foreign students attend a Preparatory year (ten months) in Bulgarian language or in English language. Those who will complete successfully this preparatory stage will receive CERTIFICATES, which enable them to pursue their further studies.
- Taking an exam – for candidates, who speak English language and have Certificate for level B1 or B2 in English language. After successfully passing the examinations in Maths and Physics the candidates would be directly enrolled to the Faculty without preparatory stage.

Annual fees for tuition:

The annual fees for tuition are determined annually by a Council of Ministers Decree in the middle of May. The annual fees for tuition (in EUR) for academic 2015/2016 are: the Preparatory year is €3100 and after that the training is €3800. Students pay the fee in equal installments at the beginning of each semester.

Accommodation:

The University provides dormitory rooms. Use of room in a dormitory for one student per one month costs approximately 50 euro per month, utilities excluded. The price of the room (it can accommodate up to 3 people) is 200 euro per month including all expenses: electricity, water and heating. The price for using of room with kitchenette "luxury" category, in a building nearby the dormitory of the University is 400 euro per month. The price includes: rent of the room, electricity, water, heating, website, weekly cleaning.